

2011 Reynoldsburg Farmers' Market Rules and Regulations

Market location:

1520 Davidson Drive
Huber Park
Reynoldsburg, OH 43068
614-322-6832



Thursdays
July 7 – Sept. 29
3:30 pm - 6:30 pm

1. All vendors must register in advance for participation in the Reynoldsburg Farmers' Market. Address for registration is: 7232 E. Main Street, Reynoldsburg, Ohio 43068. Phone: 614-322-6832.
2. Weekly rates are \$12 per 12' x 12' space and \$10 for each additional space. Seasonal rates (13 weeks) are \$130 for a single space and \$90 for each additional space.
3. Vendors are to sell what they produce. All produce must be grown in Ohio.
4. With prior approval of the advisory committee, vendors may be allowed to sell a portion of produce grown by others to allow for sharing of resources and cooperation among neighboring growers. Vendors must post clear signage within their allotted space identifying the source of products.
5. **Produce purchased wholesale is strictly prohibited.**
6. Homemade baked goods, cheeses, jams, etc. are permitted provided the processed foods have met all state and local regulations.
7. Prepared food items are required by the Department of Agriculture to be marked with all ingredients used, along with the name and full address of the maker.
8. **Sales of single serving** prepared food items that are not packaged and labeled are **not permitted.**
9. **Also not permitted:** Live animals, foods prepared on the premises, craft, flea market or garage sale items.
10. All items you are selling must be listed on the application.
11. Vendors are to set their own prices.
12. **All vendors must have adequate liability insurance to protect their individual business while at the market. The Reynoldsburg Economic Development Inc. (REDI) - DBA Reynoldsburg Farmers' Market AND the City of Reynoldsburg will need to be listed as the additional insured on this policy. Proof of liability insurance is to be submitted with registration materials.**
13. Electricity and refrigeration are **not** provided at the market. Water is **not** available.
14. A free-standing public park restroom is available for vendors and customers.

15. The use of canopies, awnings and sun-umbrellas that fit within the 12' x 12' space is encouraged.
16. Tables, stands and tents used to display and sell the goods are to be provided by the vendor.
17. Vendors are to provide their own rain gear. The market will be open rain or shine.
18. In the event of lightning or extreme weather, market activities may be suspended at the discretion of the market staff.
19. Vendors with seasonal reservations will have first priority for location assignments.
20. Vehicles must be parked within the assigned reserved parking space.
21. The market team will assign vendor locations, giving consideration to the variety of items. These assignments will remain in effect for the season unless there is a need to condense or expand the overall size of the market.
22. Vendors are asked to check in at **2:30 pm on July 7, the first day of the season**. This will allow plenty of time for everyone to locate their sites and complete their set-up. For the remainder of the season, **vendors will be expected to be ready to sell at 3:30 pm and must stay through conclusion at 6:30 pm**. Product should be in enough supply to sustain sales throughout market day.
23. If a vendor is not on-site by 3:00 pm the market manager reserves the right to place someone in your space unless you have notified the market manager in advance that you will not be at the market on time. We also reserve the right to place another vendor in your space should you not be using it on a specific date.
24. **No sales before 3:30 pm.**
25. **All vendors are to notify the market manager 24 hours before** a market day if they are unable to attend the market.
26. Vendors are not permitted to have loud radios, shout out prices, smoke or bring pets.
27. Vendors are to clean their areas by **removing** all produce, containers, signs and trash before they leave. Please leave the market in the same condition it was when you arrived. Trash receptacles will be available **only** for small amounts of paper.
28. **It is the vendor's responsibility to obtain all licenses and permits, in addition to paying fees required by the local and state governments. This includes the vendor's license for goods sold for which a sales tax must be collected. A copy must be on display at each market you attend.**
29. Organic farmers are encouraged to display their certification. Farmers may not sell under the "organic name" without this certification.

30. Scales must be approved by the Franklin County Division of Weights and Measures (614-462-3742).
31. Vendors must comply with all laws, ordinances and regulations of the United States, State of Ohio, Franklin County and City of Reynoldsburg.
- 32. Vendors agree to protect market organizers from any legal or financial liability in case of accidents or incidents at the market.**
33. Security is not provided, however the Reynoldsburg Police Department is within close proximity of the market.
34. Questions, concerns or grievances are to be directed to the market manager for resolution.

Contacts and Resources:

2010 Market Manager
Nadine Morse, 614-322-6832
nmorse@ci.reynoldsburg.oh.us

Reynoldsburg Farmers' Market Website
www.ci.reynoldsburg.oh.us/farm_market.aspx

Division of Weights and Measures 614-645-7397

Transient Vendor's License 1-888-405-4039
State of Ohio

Ohio Department of Agriculture	614-728-6201
Cottage Foods	1-800-282-1955 ext. 4366 www.agri.ohio.gov/foodsafety/docs/CottageFoodOperation-factsheet.pdf
Food Safety	614-728-6250 www.agri.ohio.gov/divs/FoodSafety/foodsafety.aspx
	foodsafety@agri.ohio.gov

The Reynoldsburg Farmers' Market is registered with The Ohio Department of Agriculture and we are members of Ohio Proud. We are listed in numerous Ohio calendars and are always looking for new avenues to connect with customers.

*** Reynoldsburg's signature event for the summer, *The Reynoldsburg Tomato Festival*, will be held August 19 and 20. Visit their website for further information:
www.reynoldsburgtomatofestival.org