

ORDINANCE NO. 72-2021

**AN ORDINANCE TO AMEND CHAPTER 167 RECORDS COMMISSION OF THE
CODIFIED ORDINANCES FOR THE CITY OF REYNOLDSBURG**

WHEREAS, the Council of the City of Reynoldsburg, Ohio, has determined that it is in the best interests of the City of Reynoldsburg to amend Chapter 167 Records Commission by removing the entire Section 167.05 Fee Schedule of the Codified Ordinances for the City of Reynoldsburg.

NOW, THEREFORE; BE IT ORDAINED BY THE COUNCIL OF THE CITY OF REYNOLDSBURG, OHIO, that:


SECTION 1. That Section 167.05 Fee Schedule of the Codified Ordinances of the City for Reynoldsburg shall be amended as provided in the attached Exhibit A.

SECTION 2. That upon adoption by Council, this Ordinance shall be in effect thirty days following the signature of the Mayor.

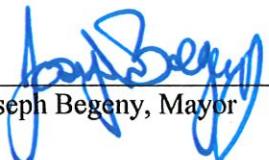
PASSED this 24th day of May 2020.



Leanora Jenkins, Council President

ATTEST: 

Mollie Prasher, Clerk of Council

APPROVED: 

Joseph Begeny, Mayor

DATE 5/24/2021

~~167.05 FEE SCHEDULE.~~ Delete section

(a) Copies of letter/legal size document

For the first (1) to the twenty-fifth (25) copy, there shall be no charge to the requestor.

For requests of twenty-six (26) to fifty (50) copies, there shall be a charge of five cents (\$.05) per copy prorated back to the first copy. Requests made within this category shall not require an advance payment.

For requests for fifty-one (51) or more copies, there shall be a charge of five cents (\$.05) per copy prorated back to the first copy. Requests made within this category shall require an advance payment.

- Color Copies \$0.25 per sheet
- Certified Copies \$1.00 per sheet
- Computer Tapes Actual Replacement or
- Audio Tapes reproduction costs
- Video Tapes
- Computer Disks
- Photographs
- Negatives
- Maps, Prints
- Drawings
- Plats, Plans
- Other costs as allowed by O.R.C.

(b) **Improper Disclosure.** Persons improperly disclosing records, which have been clearly designated as confidential, may be subject to prosecution under Ohio R.C. 102.03(B) as well as other disciplinary action.

Amendments. Proposed amendments to this policy section may be made by three members at any meeting of the Records Commission and then submitted to City Council for approval and codification.

(Ord. 57-93. Passed 4-26-93; Ord. 136-98. Passed 12-21-98; Ord. 70-04. Passed 6-28-04.)

(c) **Public Access.** All public records shall be promptly prepared and made available for inspection to any member of the general public during regular business hours. Upon request, a person responsible for the requested public records shall make copies available at cost, within a reasonable period of time. In order to facilitate broader access to public records, departments will maintain public records in such a manner that they can be made available for inspection in accordance with Ohio R.C. 149.43(A)(4).

(d) **Request Process.** Any requested record which could be classified as a probation, trial preparation, confidential law enforcement investigatory or medical record shall be submitted to the City Attorney for review. If a classification is in doubt, it shall be submitted to the City Attorney for his opinion.

(e) **Fee Schedule.**

Copies of letter/legal size document \$.05/sheet

(Requests of four or more sheets)

Payment in advance can be required when requests are made for more than 100 sheets.

Certified copies 1.00/sheet

Blueprints, computer disks, computer tapes, computer printouts and audio cassette tapes will be charged at city's cost.

(f) Improper Disclosure. Persons improperly disclosing records, which have been clearly designated as confidential, may be subject to prosecution under Ohio R.C. 102.03(B) as well as other disciplinary action.

(g) Amendments. Proposed amendments to this policy may be made by three members at any meeting of the Records Commission and then submitted to City Council for approval and codification.

(Ord. 57-93. Passed 4-26-93; Ord. 136-98. Passed 12-21-98; Ord. 70-04. Passed 6-28-04.)